

# READOKC

## ReadOKC Reading Buddies & Book Clubs Volunteer Job Description

**Time Commitment:** 1 hour per week including travel (September to March) of OKCPS School Year

### **Basic volunteer duties involved with this assignment:**

1. Reading Buddies and Book Club Leaders will visit their assigned school once a week and spend 30-45 minutes reading a book selected by either the volunteer, students, or school librarian with students. Volunteers will meet with the same group of 1-4 students each week from September to March (unless otherwise agreed upon by school and volunteer).
2. Reading Buddies and Book Clubs meet during the school day at a time determined by the school coordinator, ensuring students do not miss core reading instruction.
3. Reading Buddies and Book Club Leaders will spend consistent time with students to increase self-esteem, foster self-motivation, and promote responsibility while assisting in improving students' attitudes toward reading.
4. Reading Buddies and Book Clubs is a school-year long mentorship program. Volunteers are expected to be a dependable role model for their students, building strong relationships on a foundation of trust and friendship.

### **What specific skills will the volunteer need?**

- Volunteers need to be consistent, punctual, warm and friendly, encouraging, a listening ear, as well as maintain a sense of humor, constantly seeking out “teachable” moments.
- Volunteers do NOT need to have an education background or degree. If you can read at a 6th-grade level, you can help a child read! Volunteers are there as facilitators—to support students as they practice their reading.
- Volunteers must complete a training session, fill out the OKCPS District's Volunteer Application, and pass the background check to be eligible.

### **What is the anticipated benefit of this volunteer service to those receiving the service?**

Volunteers are a positive influence in the lives of OKCPS students. Spending consistent time with their assigned student(s) increases self-esteem, fosters self-motivation, and promotes responsibility, helping to assist in improving students' attitudes toward reading with the ultimate goal of helping students increase their reading proficiency.

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